

**Request for Qualifications
Financial Advisor**

**NOTICE OF ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR THE
SERVICES OF AN INDEPENDENT FINANCIAL ADVISOR**

Notice is hereby given that a Request for Qualifications (RFQ) has been issued by the Washington Township MUA (WTMUA) as of June 23, 2011. The WTMUA is seeking qualifications for the services of an independent Financial Advisor during 2011 to provide management advice and to assist in the issuance of its debt.

The RFQ documentation may be obtained Monday through Thursday during the hours of 8:00 AM and 5:00 PM at the WTMUA's office located at 152 Whitman Drive Turnersville, NJ 08012.

Qualifications must be submitted in sealed envelopes on or before 10:00 AM (prevailing time) on Tuesday, July 5, 2011 to:

Angela Grassia
Executive Director
Washington Township MUA
152 Whitman Drive
Turnersville, NJ 08012

Request for Qualifications Financial Advisor

The Washington Township MUA (WTMUA) is soliciting Request for Qualifications (RFQs) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq for the services of an independent Financial Advisor during 2011 to provide management advice and to assist in the issuance of its debt. It is the intent of the WTMUA to award a contract for professional services under a "fair and open process". Interested parties may submit statements of qualifications to the WTMUA, attention Angela Grassia, Executive Director, no later than 10:00 AM on Tuesday, July 5, 2011 at the WTMUA's office 152 Whitman Drive Turnersville, NJ 08012.

Listed below is the basic Scope of Services which the Financial Advisor is expected to provide and questions which should be answered as part of the respondent firm's response to this Request for Qualifications.

Basic Criteria for Financial Advising Services

The WTMUA Financial Advisor must have a minimum of ten (10) years of professional experience in performing municipal or utility financial advising; must be well versed in the rules and regulations promulgated by the State of New Jersey Local Finance Board; must have demonstrated experience with the issuance of bonds in the State of New Jersey for municipal utility authorities and local government entities; and must hold a valid New Jersey Business Registration certificate.

Scope of Services

The functions enumerated are not meant to be limiting. It is expected that the Financial Advisor will perform the functions described below and provide advice appropriate to assure a successful financing of the MUA's debt.

- Review existing Debt Structure and Assist in Developing a Debt Financing Plan
- Provide analysis of Rate Impact of Recommended Financing Plan
- Develop Detailed Financing Timetable
- Coordinate the Financing Team
- Preparation of Preliminary and Official Statement
- Presentation to Rating Agencies
- Monitor Market and Provide Analyses Regarding Timing and Structure of Debt Issues
- Coordinate Electronic Sale of Debt if Appropriate
- Provide Updated Debt Service Schedules
- Create Summary Reports of Debt Issuances

Response Content

All statements of qualifications MUST include at a minimum the following information, clearly identified by item number and in this order at the beginning of the submission package:

1. Description of Firm - Provide a history and description of your firm.
2. Experience - Please briefly summarize your experience since January 1, 2007 on tax-exempt bond and note issues as financial advisor for entities in the State of New Jersey.
3. References - Provide three (3) references. Include the issuer name, contact person, his/her title and address and telephone number for whom you have provided similar services.
4. Investigations/Litigation - Provide details of any criminal or regulatory investigation or pertinent litigation pending against your firm or members of your firm.
5. Certificates Required- The respondent must submit the following certificates: (i) Affirmative Action Employee Information Report or Certificate of Employee Information Report; (ii) Proof of general liability insurance coverage and professional liability insurance coverage; and, (iii) Proof of NJ Business Registration.
6. Other Information- Please discuss any factors which you believe are relevant to the Township's selection of your firm.
7. Compensation- Please attach your fee schedule for providing the Scope of Services requested in this Request for Qualifications. Include a description of any out of pocket expenses which might be included and of hourly rate charges which relate to this engagement.