

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: January 9, 2012

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of all public meetings for Fiscal Year 2012-2013 (with time and place of meeting) was legally advertised in the Gloucester County Times and the Sentinel of Gloucester County.

CALL TO ORDER: The meeting was called to order by the Chairman, Jill McCrea, at 7:30 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Jill McCrea, Chairman; Harry Adams, Vice Chairman; Karen Ricci, Secretary/Treasurer; Paula Corbi, Member; Renee Iannace, Alternate Member; and Russell Price, Alternate Member. Also present were; Matt Mallon, Superintendent; Dennis Yoder, Authority Engineer, and John Eastlack, Interim Authority Solicitor. Michael Russo, Member and Angela Grassia, Executive Director were absent. Mr. Price voted in place of Mr. Russo.

APPROVAL OF MINUTES:

The minutes of December 19, 2011 were not approved due to an error. Under Approval of Bills, Ms. McCrea was listed as moving the resolutions; however, Ms. Ricci was the one who moved them. The Board indicated they would have Ms. Grassia’s secretary correct the error.

APPROVAL OF CLOSED SESSION MINUTES:

Jill McCrea made a motion to approve the closed session minutes of December 19, 2011. Paula Corbi seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

Wells 10 & 11:

Mr. Yoder explained that contract documents are being prepared for the Resin removal/disposal. We are bidding an alternate Resin by WRT; once bids are received, we will determine which system is the best alternative.

SUPERINTENDENT’S REPORT:

75 Orion Way:

Mr. Mallon requested a resolution for an emergency repair for water service at 75 Orion Way in an amount not to exceed \$7,000.00. Jill McCrea moved **RESOLUTION # 2011 – 127 TO APPROVE THE EMERGENCY REPAIR TO THE WATER SERVICE**

AT 75 ORION WAY IN AN AMOUNT NOT TO EXCEED \$7,000.00. Karen Ricci seconded the motion, which was unanimously approved by the Board

1 Black Oak Court:

Mr. Mallon requested a resolution for an emergency repair to a water main at 1 Black Oak Court in an amount not to exceed \$7,000.00. Jill McCrea moved **RESOLUTION # 2011 – 128 TO APPROVE THE EMERGENCY REPAIR TO THE 6” WATER MAIN AT 1 BLACK OAK COURT IN AN AMOUNT NOT TO EXCEED \$7,000.00.** Paula Corbi seconded the motion, which was unanimously approved by the Board.

WTHS 9-10 Driveway:

Mr. Mallon requested a resolution for an emergency repair done to the 12” water main leak at the Washington Township High School Building 9-10 driveway in an amount not to exceed \$9,000.00. Jill McCrea moved **RESOLUTION # 2011 – 129 TO APPROVE THE EMERGENCY REPAIR TO THE 12” WATER MAIN LEAK ON HURFFVILLE CROSS KEYS ROAD AT WTHS 9-10 BUILDING DRIVEWAY IN AN AMOUNT NOT TO EXCEED \$9,000.00.** Russell Price seconded the motion, which was unanimously approved by the Board.

6 Lupus Lane:

Mr. Mallon requested a resolution for the emergency repair of a sewer later at 6 Lupus Lane in an amount not to exceed \$10,000.00. Jill McCrea moved **RESOLUTION # 2011 – 130 TO APPROVE THE EMERGENCY REPAIR OF THE SEWER LATERAL AT 6 LUPUS LANE IN AN AMOUNT NOT TO EXCEED \$10,000.00.** Karen Ricci seconded the motion, which was unanimously approved by the Board.

Radio Frequency Meters:

Mr. Mallon requested a resolution to award a contract to Rio Supply for the Neptune Radio Frequency Meters in an amount not to exceed \$670,000.00. Jill McCrea moved **RESOLUTION # 2011 – 131 TO AWARD THE CONTRACT FOR THE NEPTUNE E-CODER R900i RADIO FREQUENCY METERS “OR EQUIVALENT” TO RIO SUPPLY IN AN AMOUNT NOT TO EXCEED \$670,000.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Gloucester County Radio Equipment:

Mr. Mallon indicated that the county wants to install new digital radio equipment relating to their emergency dispatch system on the tank at Five Points. They already have equipment there, but there will be additional cabinets inside the tank. Also besides antennas, they had indicated installing an 8’ dish eventually. After a brief discussion, the Board indicated they would prefer plans and specifications be given to Mr. Mallon and Mr. Yoder when the County is ready to move forward.

EXECUTIVE DIRECTOR'S REPORT:

Board Meeting Schedule 2012-2013:

Jill McCrea moved **RESOLUTION # 2011 – 132 TO AUTHORIZE ADOPTION OF THE NEW MEETING SCHEDULE, THE TIME, PLACE AND LOCATION OF PUBLIC MEETINGS FOR THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY FOR FISCAL YEAR 2012-2013.** Russell Price seconded the motion, which was unanimously approved by the Board.

CLOSED SESSION:

Jill McCrea moved **RESOLUTION # 2011 – 133 TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL.** Harry Adams seconded the motion, which was unanimously approved by the Board.

APPROVAL OF BILLS:

Karen Ricci moved the **Payroll Fund Resolution in the amount of \$85,505.06.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Karen Ricci moved the **Operating Fund Resolution in the amount of \$413,003.85.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Karen Ricci moved the **Escrow Fund Resolution in the amount of \$1,548.00.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Karen Ricci moved the **General Reserve Fund Resolution in the amount of \$203,429.50.** Harry Adams seconded the motion, which was unanimously approved by the Board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENT 12-11:

Karen Ricci moved the **Receipt and Filing of the Monthly Budget Statement #12-11.** Harry Adams seconded the motion, which was unanimously approved by the Board.

When the meeting reconvened, Jill McCrea moved **RESOLUTION # 2011 – 134 TO ENTER INTO AN EMPLOYMENT AGREEMENT FOR CHIEF FINANCIAL OFFICER, EXECUTIVE DIRECTOR AND SUPERINTENDENT.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Jill McCrea moved **RESOLUTION # 2011 – 135 TO ADJUST THE ANNUAL SALARY 2.5% FOR NON CONTRACTUAL EMPLOYEES AND ALSO TO INCLUDE AN INCREASE FROM \$1.75 TO \$2.00 PER HOUR FOR NIGHT SHIFT DIFFERENTIAL AND AN INCREASE FOR ON CALL DUTY FROM**

\$60.00 TO \$75 PER WEEK. Harry Adams seconded the motion, which was unanimously approved by the Board.

Jill McCrea moved **RESOLUTION # 2011 – 136 TO APPROVE THE REIMBURSEMENT FOR NJ D.E.P. LICENSES, CDL LICENSES, AND CDL PHYSICALS AS OF FEBRUARY 1, 2012. CDL LICENSES OBTAINED PRIOR TO FEBRUARY 1, 2012, A REIMBURSEMENT WILL BE GIVEN ON THE PRO-RATED PORTION OF THE UNEXPIRED LICENSES YEAR. CDL PHYSICALS WILL BE ADMINISTERED AND PAID FOR BY THE MUA AT THE EMPLOYEE’S OPTION. THERE WILL BE A ONE TIME REIMBURSEMENT OF \$75 FOR THE MOST RECENT PHYSICALS PRIOR TO FEBRUARY 1, 2012 WITH PROOF OF PAYMENT.** Russell Price seconded the motion, which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

The Board opened the meeting for public participation, but no one was present.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Jill McCrea made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Karen Ricci

Recorded and prepared by Geraldine Radio