

**WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

PUBLIC MEETING: November 29, 2016

In accordance with the requirements of the New Jersey Statutes regarding “Open Public Meetings”, notice of public meetings for Fiscal Year 2016-2017 (with time and place of meeting) was legally advertised in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order by the Chairman, Rich Silvesti, at 6:15 p.m. in the Board Room located at 152 Whitman Drive, Turnersville, New Jersey.

ROLL CALL: Present from the Board were Rich Silvesti, Chairman; Ray DiNovi, Vice Chairman; Matt Gorman, Secretary/Treasurer; Jack Yerkes, Member; Harry Adams, Member; Bonnie Vance, Alternate Member; and Frank Cianci, Alternate Member. Also present were Angela Grassia, Executive Director; Elizabeth Rogale-Pavlik, Deputy ED/CFO; Matt Mallon, Superintendent; Dennis Yoder, Authority Engineer, and Timothy O’Donnell, Authority Solicitor.

APPROVAL OF MINUTES:

Ray DiNovi made a motion to approve the minutes of November 1, 2016. Harry Adams seconded the motion, which was approved by the Board.

EXECUTIVE DIRECTOR’S REPORT:

Hartford Road Easement Sewer Main Replacement:

Ms. Grassia requested a resolution to appropriate \$25,000.00 of unrestricted net assets for the Hartford Road Easement Sewer Main Replacement. Jack Yerkes moved **RESOLUTION # 2016 - 084 TO APPROPRIATE \$25,000.00 OF UNRESTRICTED NET ASSETS FOR THE HARTFORD ROAD EASEMENT SEWER MAIN REPLACEMENT.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

ENGINEER’S REPORT:

All American Assisted Living:

Mr. Yoder requested a resolution to approve Form A. After a brief discussion, Matt Gorman moved **RESOLUTION # 2016 - 085 TO APPROVE THE FORM A APPLICATION FOR ALL AMERICAN ASSISTED LIVING BASED UPON THE ENGINEER’S LETTER DATED NOVEMBER 15, 2016.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Shopper’s Lane Water and Sewer:

Mr. Yoder requested a resolution approving the Shopper’s Lane water and sewer replacement final change order to \$510,395.00. Jack Yerkes moved **RESOLUTION #**

2016 - 086 TO APPROVE THE SHOPPER'S LANE WATER AND SEWER REPLACEMENT FINAL CHANGE ORDER, INCREASING THE CONTRACT AMOUNT FROM \$489,890.00 TO \$510,395.00. Matt Gorman seconded the motion, which was unanimously approved by the Board.

Delsea Drive Pump Station Rehab:

Mr. Yoder requested a resolution awarding the contract for the Delsea Drive pump station rehabilitation to Sub-Level Installations, Inc. for \$125,770.00. Jack Yerkes moved **RESOLUTION # 2016 - 087 TO AWARD THE CONTRACT FOR THE DELSEA DRIVE PUMP STATION REHABILITATION TO SUB-LEVEL INSTALLATIONS, INC. FOR THE AMOUNT OF \$125,770.00 BASED UPON THE ENGINEER'S AWARD LETTER DATED NOVEMBER 18, 2016.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Delsea Drive Pump Station Upgrades:

Bids were received for this project and Mr. Yoder requested a resolution to award the engineering design and inspection services to Remington and Vernick Engineers. Jack Yerkes moved **RESOLUTION # 2016 - 088 TO AWARD THE ENGINEERING DESIGN AND INSPECTION SERVICES FOR DELSEA DRIVE PUMP STATION UPGRADES TO REMINGTON AND VERNICK ENGINEERS IN THE AMOUNT OF \$22,500.00 BASED UPON THEIR PROPOSAL LETTER DATED OCTOBER 3, 2016.** Ray DiNovi seconded the motion which was unanimously approved by the Board.

Hartford Road Sewer System:

Mr. Yoder requested a resolution awarding the contract for Hartford Road Sewer System to Spencer Maussner, Inc. for \$230,000.00. Jack Yerkes moved **RESOLUTION # 2016 - 089 TO AWARD THE CONTRACT FOR HARTFORD ROAD SEWER SYSTEM TO SPENCER V. MAUSSNER, INC. FOR THE AMOUNT OF \$230,000.00 BASED UPON THE ENGINEER'S AWARD LETTER DATED NOVEMBER 18, 2016.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Wells 18 & 19:

Mr. Yoder discussed the proposed gas station in the well head protection area with the Board. Royal Farms' proposal is within the radius of influence of two surface water wells, Well 18 and 19, which would be potentially impacted if leaks or spills put contaminants in the groundwater. An evaluation was completed to see whether a fueling station should be prohibited or allowed at this location. Well 18 does have air strippers which provides protection from volatile organic compounds. Periodic sampling should be completed to target volatile organic compounds associated with fueling stations. Other measures could include filtration of storm water and oil/water separators, and a maintenance schedule should be followed. If Zoning approves, these provisions should be added as conditions for the use variance. The evaluation concluded that the proposed

station is not prohibited in this area provided that the proper protections are put into place and maintained. Mr. Yoder recommended an Agreement on conditions of approval. After a lengthy discussion, the Board agreed to proceed with Mr. Yoder's suggestions to communicate with Zoning Board Engineer indicating the result the MUA would like to see in order to move forward.

Forrest Drive:

Forrest Drive pump station is in operation.

Nitrate Study:

Evaluation of a Nitrate study regarding Well 16 will be in the packet for next meeting.

SOLICITOR'S REPORT:

Billboard:

The parties met and the township planner is ready to move forward with the zoning change. They requested the MUA do a \$1,000.00 escrow deposit for the zoning application; this is a standard agreement. Mr. O'Donnell requested a resolution to approve the expenditure and to authorize the Executive Director to sign the escrow agreement. Ray DiNovi moved **RESOLUTION # 2016 - 090 TO APPROVE THE \$1,000.00 EXPENDITURE FOR AN ESCROW DEPOSIT TO THE ZONING BOARD AND TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE ESCROW AGREEMENT.** Harry Adams seconded the motion, which was unanimously approved by the Board.

Whitman Square Swim Club:

The swim club attorney approved the agreement; it will be signed and we should receive it later this week. Once received, the Board can approve a resolution to execute the agreement.

SUPERINTENDENT'S REPORT:

108 Golfview Drive:

Mr. Mallon requested a resolution for the emergency repair of a 10-inch sewer force main at 108 Golfview Drive. Jack Yerkes moved **RESOLUTION # 2016 - 091 TO APPROVE EMERGENCY REPAIR OF 10" CAST IRON SEWER FORCE MAIN AT 108 GOLFVIEW DRIVE IN AN AMOUNT NOT TO EXCEED \$6,000.00.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

13 Bridle Lane:

Mr. Mallon requested a resolution for an emergency repair done to a sewer lateral. Jack Yerkes moved **RESOLUTION # 2016 - 092 TO APPROVE THE EMERGENCY REPAIR OF SEWER LATERAL AT 13 BRIDLE LANE IN AN AMOUNT NOT**

TO EXCEED \$10,000.00. Ray DiNovi seconded the motion, which was unanimously approved by the Board.

151 Fries Mill Road:

Mr. Mallon requested a resolution for the emergency replacement of a hydrant. Jack Yerkes moved **RESOLUTION # 2016 - 093 TO APPROVE THE EMERGENCY REPLACEMENT OF HYDRANT AT 151 FRIES MILL ROAD IN AN AMOUNT NOT OT EXCEED \$7,000.00.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

161 Hurffville Road:

Mr. Mallon requested a resolution for the emergency repair of an 8 inch C.I. water main break. Jack Yerkes moved **RESOLUTION # 2016 - 094 TO APPROVE THE EMERGENCY REPAIR OF AN 8" CAST IRON WATER MAIN BREAK AT 161 HURFFVILLE ROAD NOT TO EXCEED \$9,000.00.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

ONGOING BUSINESS:

Christmas Party:

The Christmas luncheon for the employees will be held Thursday, December 22nd at the MUA.

NEW BUSINESS:

APPROVAL OF BILLS:

Jack Yerkes moved the **Payroll Fund Resolution in the amount of \$200,901.63.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **Operating Fund Resolution in the amount of \$1,212,095.57.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **Escrow Fund Resolution in the amount of \$20,907.74.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

Jack Yerkes moved the **General Reserve Fund Resolution in the amount of \$842,122.74.** Matt Gorman seconded the motion, which was unanimously approved by the Board.

RECEIPT AND FILING OF THE MONTHLY BUDGET STATEMENTS: #17-9:

Jack Yerkes moved **the Receipt and Filing of the Monthly Budget Statements #17-9.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

PUBLIC PARTICIPATION:

The Board opened the meeting for public participation, but no one was present.

CLOSED SESSION:

Matt Gorman moved **RESOLUTION # 2016 – 095 TO ENTER INTO A CLOSED SESSION TO DISCUSS THE OPERATIONS BUDGET AND UNION CONTRACTS.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Contract:

When the meeting reconvened, Jack Yerkes moved **RESOLUTION # 2016 – 096 TO APPROVE THE PLANT UNION CONTRACT AS STATED GIVING THE AUTHORITY SOLICITOR APPROVAL TO REVIEW TO MAKE NECESSARY LANGUAGE CHANGES, IF ANY, BASED UPON FINAL ATTORNEY APPROVAL, AND PUT INTO EFFECT.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

Rate Increase:

Matt Gorman moved **RESOLUTION # 2016 – 097 TO ADVERTISE THE PUBLIC HEARING FOR JANUARY 10, 2017 FOR A POSSIBLE RATE INCREASE OF \$3.00 ON THE MINIMUM AND 0.15 ON THE TIER FOR WATER AND TO INCREASE THE SEWER BASE TO \$68.50.** Ray DiNovi seconded the motion, which was unanimously approved by the Board.

ADJOURNMENT:

Since there was no further business to come before the Authority at this time, Ray DiNovi made a motion to adjourn, which was seconded by Harry Adams and then unanimously approved by the Board.

Respectfully Submitted

Matt Gorman
Secretary/Treasurer

Recorded and prepared by Geraldine Radio